

## JDRF Postdoctoral Fellowship Application Checklist

### Applicant Information

- Has a PhD/MD/DMD/DVM or the equivalent from an accredited institution at award activation
- Has received their first degree **no more** than **5** years before the fellowship and would not be simultaneously serving an internship or residency
- Does not hold a faculty appointment
- The applicant's institution is an academic or nonprofit entity

### Sponsor Information

- The Sponsor is affiliated full-time with an accredited institution and agrees to supervise the applicant's training

### Contact Information

Contact information is provided for:

- Principal Investigator
- Co-Principal Investigator (*if applicable*)
- Key Personnel (*if applicable*)
- Mentor/Sponsor

### Resubmission

- Is the application a resubmission? Select **YES** or **NO**
- Summary Statement from the previous application
- Rebuttal Letter (*included in the research plan and does not exceed 2 pages*)

### Budget

- Followed the JDRF budget guidelines outlined in the budget document below
- The correct years of experience at the time of activation of the award is selected
- The applicant is devoting at least 75% of their effort to the project outlined in the fellowship application
- Expenses are consistent with JDRF cost principles and sufficient justification for the research allowance is provided
- No unallowable costs included in the budget

### Human Subject Research Plan Requirements

- Use of human subject research indicated in the application? (*if applicable*)
- Uploaded Human Subject Research Plan (*if applicable*)

### Other Sources of Support

- Completed **only** for the Sponsor

### Biosketch

The following Biosketch(es) should be uploaded in the **additional attachments** section:

- Principal Investigator



- Mentor/Sponsor
- Key Personnel (*if applicable*)
- Other Faculty Level Investigators: Collaborators, Consultants, Subcontract Investigators, etc. (*if applicable*)

**Proposal Attachments & Supporting Documents**

- Research Plan (*does not exceed 7 pages*)
- Future Plans (*does not exceed 2 pages*)
- Training Plans (*written by the Sponsor, includes list of previous trainees and does not exceed 4 pages*)
- 3 Letters of Recommendations (*the Sponsor **cannot** be one of the references*)
- Collaboration Letters Uploaded (*if applicable*)

## JDRF Postdoctoral Fellowship Budget Guidelines

- **Stipend**
  - The PI role must be justified
  - Applicants must devote 100% of their effort to the award. Salary support for additional staff is not allowed.
  
- **Research Allowance**
  - Postdoctoral Fellows are given a **research allowance** of \$5,500 per year. The research allowance should be justified in the Salary/Wage/Stipend/Research Allowance Justification.
    - Computer purchases of up to \$2,000 are allowable in year one only.
    - Travel may include any domestic and/or international trips by the Postdoctoral Fellow related to the project and is limited to \$2,000 USD per year.
    - Health Insurance costs are allowed.

*The non-exclusive list of non-allowable costs includes:*

- Lobbying
  - *JDRF grant funds may not be used for lobbying purposes of any kind.*
- Tuition and Registration Fees
- General Office Supplies/Equipment
- Administrative Assistance Costs
- Financial Analyst, Accountant Cost
- Rent
- Office Telecommunications
- Advertising Costs
- Patent Applications

For additional information please consult the JDRF Grant Center website <http://grantcenter.jdrf.org/> and JDRF's pre and post award FAQs [http://grantcenter.jdrf.org/wp-content/uploads/2012/12/RMS360-External-FAQs-Pre\\_Post-12.13.2016.pdf](http://grantcenter.jdrf.org/wp-content/uploads/2012/12/RMS360-External-FAQs-Pre_Post-12.13.2016.pdf)