JDRF Postdoctoral Fellowship Application Checklist

Applicant Information

☐ Has a PhD/MD/DMD/DVM or the equivalent from an accredited institution at award activation
☐ Has received their first degree **no more than** 5 years before the fellowship and would not be simultaneously serving an internship or residency
☐ Does not hold a faculty appointment
☐ The applicant’s institution is an academic or nonprofit entity

Sponsor Information

☐ The Sponsor is affiliated full-time with an accredited institution and agrees to supervise the applicant’s training

Contact Information

*Contact information is provided for:*

☐ Principal Investigator
☐ Co-Principal Investigator (if applicable)
☐ Key Personnel (if applicable)
☐ Mentor/Sponsor

Resubmission

☐ Is the application a resubmission? Select **YES** or **NO**
☐ Summary Statement from the previous application
☐ Rebuttal Letter (*included in the research plan and does not exceed 2 pages*)

Budget

☐ Followed the JDRF budget guidelines outlined in the budget document below
☐ The correct years of experience at the time of activation of the award is selected
☐ The applicant is devoting at least 75% of their effort to the project outlined in the fellowship application
☐ Expenses are consistent with JDRF cost principles and sufficient justification for the research allowance is provided
☐ No unallowable costs included in the budget

Human Subject Research Plan Requirements

☐ Use of human subject research indicated in the application? (**if applicable)**
☐ Uploaded Human Subject Research Plan (**if applicable**)

Other Sources of Support

☐ Completed **only** for the Sponsor

Biosketch

*The following Biosketch(es) should be uploaded in the additional attachments section:*

☐ Principal Investigator
☐ Mentor/Sponsor
☐ Key Personnel (if applicable)
☐ Other Faculty Level Investigators: Collaborators, Consultants, Subcontract Investigators, etc. (if applicable)

Proposal Attachments & Supporting Documents
☐ Research Plan (does not exceed 7 pages)
☐ Future Plans (does not exceed 2 pages)
☐ Training Plans (written by the Sponsor, includes list of previous trainees and does not exceed 2 pages)
☐ 3 Letters of Recommendations (the Sponsor cannot be one of the references)
☐ Collaboration Letters Uploaded (if applicable)
JDRF Postdoctoral Fellowship Budget Guidelines

- **Stipend**
  - The PI role must be justified
  - Applicants must devote 75% of their effort to the award. Salary support for additional staff is not allowed.

- **Research Allowance**
  - Postdoctoral Fellows are given a research allowance of $5,500 per year. The research allowance should be justified in the Salary/Wage/Stipend/Research Allowance Justification.
    - Computer purchases of up to $2,000 are allowable in year one only.
    - Travel may include any domestic and/or international trips by the Postdoctoral Fellow related to the project and is limited to $2,000 USD per year.
    - Health Insurance costs are allowed.

*The non-exclusive list of non-allowable costs includes:*  
- Lobbying
  - *JDRF grant funds may not be used for lobbying purposes of any kind.*
- Tuition and Registration Fees
- General Office Supplies/Equipment
- Administrative Assistance Costs
- Financial Analyst, Accountant Cost
- Rent
- Office Telecommunications
- Advertising Costs
- Patent Applications