JDRF Postdoctoral Fellowship Application Checklist

Applicant Information
- Has a PhD/MD/DMD/DVM or the equivalent from an accredited institution at award activation
- Has received their first degree no more than 5 years before the fellowship and would not be simultaneously serving an internship or residency
- Does not hold a faculty appointment
- The applicant's institution is an academic or nonprofit entity
- The Principal Investigator is devoting at least 75% of their time and effort on the project during the period of the award

Contacts
- Principal Investigator Biosketch is up to date within profile

Contact information is provided for:
- Principal Investigator
- Research Officer/Finance Officer
- Recommendation References (blind) 3 required (sponsor not allowed as a reference)
- Mentor/Sponsor
  - The Sponsor is affiliated full-time with an accredited institution and agrees to supervise the applicant's training

Application Type
- Research priority area in application
- Alternate research priority area in application
- Is the application a resubmission? Select YES or NO
  - If yes, please include Summary Statement from the previous application
  - Rebuttal Letter (included in the research plan and does not exceed 2 pages)
- Indicate yes/no if you agree to allow JDRF to share this application with The Leona M. and Harry B. Helmsley Charitable Trust for potential co-funding, under the JDRF confidentiality policy
- Clinical classification (if applicable)

Other Support
- Completed only for the Sponsor
- Indicate if any leverage

Project Descriptions/Abstracts
- All mandatory fields have been completed

Organization Assurances
- Human Subjects
  - Use of human subject research indicated in the application? (if applicable)
  - Uploaded Human Subject Research Plan (if applicable)
- Vertebrate Animals
  - Use of animals indicated in the application? (if applicable)

Proposal Research Plan
- Introduction to Revised Application (2 pages maximum)
- Research Plan (7 pages maximum)
Future Plans (2 pages maximum)
Training Plans (written by the Sponsor, includes list of previous trainees, 2 pages maximum)

Budget
- Followed the JDRF budget guidelines outlined in the budget document below
- The correct years of experience at the time of activation of the award is selected
- The applicant is devoting at least 75% of their effort to the project outlined in the fellowship application
- Expenses are consistent with JDRF cost principles and sufficient justification for the research allowance is provided
- No unallowable costs included in the budget

Additional Attachments
1- Biosketch(es) to be uploaded:
   - Principal Investigator
   - Mentor/Sponsor
   - Key Personnel (if applicable)
   - Other Faculty Level Investigators: Collaborators, Consultants, Subcontract Investigators, etc. (if applicable)
   - Collaboration Letters Uploaded under Supporting documents (if applicable)

Upload only if applicable:
2 - Human Subject Research Plan (if applicable)
3 - Protocol Synopsis
4 - Resources
5 - Supporting Documents
6 - Diversity & Inclusion Resource Sheet

JDRF Postdoctoral Fellowship Budget Guidelines

- Stipend
  - The PI role must be justified
  - Applicants must devote 75% of their effort to the award. Salary support for additional staff is not allowed.

- Research Allowance
  - Postdoctoral Fellows are given a research allowance of $5,500 per year. The research allowance should be justified in the Salary/Wage/Stipend/Research Allowance Justification.
    - Computer purchases of up to $2,000 are allowable in year one only.
    - Travel may include any domestic and/or international trips by the Postdoctoral Fellow related to the project and is limited to $2,000 USD per year.
    - Health Insurance costs are allowed.

The non-exclusive list of non-allowable costs includes:
• Lobbying
  o JDRF grant funds may not be used for lobbying purposes of any kind.
• Tuition and Registration Fees
• General Office Supplies/Equipment
• Administrative Assistance Costs
• Financial Analyst, Accountant Cost
• Rent
• Office Telecommunications
• Advertising Costs
• Patent Applications
• Indirect Cost for Fee for Services, Consultants, and Contractors

For additional information please consult the JDRF Grant Center website
http://grantcenter.jdrf.org/ and JDRF’s pre and post award FAQs